

Church Council
Minutes – September 24, 2023

Administrator:
Ryon Miro

Attendees:

Elizabeth Chamblee	Ira Sansola
Heather Cook	Jane Scott
Sylvia Cousin	Bob Shaffner
Jane DeCristafaro	Nikki Shaffner
Karen Evans	Jennifer Wargel

Absent:

Weston Cheatham	Gil Johnson
Dan Christmus	Gail Luckey
Larry Griner	Tammie Sloop

Ryon opened with prayer.

Minutes from August 20th were reviewed for the record.

Reports from the following ministry areas:

Tammie Sloop – Nurture (submitted report)

1. Working to set up the Nurture program for 2024. Planning for a couple of components to be in place in October.
2. Gratitude campaign beginning 10.22 for five weeks and culminating with a lunch on the Sunday prior to Thanksgiving.
 - a. Asked for prayer that the Holy Spirit will direct our efforts to learn the scriptural basis for giving because of God's gift to us.

Heather Cook – Outreach & Witness

1. Blessing Box
 - a. Melissa reminded us to keep up with the prayer requests left in the box.
 - b. Gil and Dale are refilling when the box is low.
 - c. Walker Miro spoke with Melissa about Blessing Boxes; he would like to make some for other locations for his Eagle Scout project. Melissa is going to ask at next Emmaus gathering if any other churches would be interested in supporting a Blessing Box at their church.
2. About 65 Backpack bags were delivered to Sandlapper.
 - a. School social worker has identified children to receive bags – some are homeless and some are foster children.
 - b. Lunches and dinners are typically the first that we run out of.
 - c. Next packing date is 10.01 to be delivered on 10.05.
3. Sunday Fun Day – 10.08 from noon to 2pm.
 - a. Will have square dancing – going to be fun!
 - b. Asked Christopher Wargel to video some dancers to use as promo.

Outreach & Witness (cont'd)

- c. Will have games like fishing.
- d. Pat Hoesly and Jane DeCristofaro also have crafts.
- e. In case of rain, dancing will be moved to the room off the kitchen.
- f. Hotdogs, chips and cookies will be purchased and a donation basket put out.
- g. Planning to invite Angel Tree families, neighboring churches, Emmaus community, backpack kids, etc.

Nikki Shaffer – Worship

1. Working with Walker on songs to invite others to sing.
2. Walker has planned music for September and will continue in October.
3. Planning special music for Christmas.

Jennifer Wargel – Lay Leaders

1. Meeting with Pastor – re-working and re-organizing web site to focus on members and visitors.
2. Looking to add You-Tube in addition to Facebook.
3. Working to make website work on phones.

Youth Group

1. Pumpkins will be arriving this Wednesday.
2. Meeting tonight to put up decorations.
3. Jen will talk to FCA and Pastor Antoinette has talked to Cardinal Newman ROTC to see if they can help unload and help in the patch. Ryon emailed the scout troop.

Ira Sansola – United Methodist Men

1. Next meeting is on 10.09.
2. Created a scholarship to youth.
3. Doing P.R.A.Y. (Programs of Religious Activities with Youth). The youth are excited and $\frac{3}{4}$ of the UMM are involved in this program.
4. Collecting kitchen-size trash bags for Killingsworth.

Sylvia Cousin – United Women of Faith

1. Last meeting was last Tuesday, 09.19.
2. Collecting pillows for Killingsworth.
3. Will host district officer training on 01.13.2024 for United Women of Faith.
 - a. Expecting to have 80 – 125 women.
 - b. Will need 13 classrooms.
4. Killingsworth Gala (11.09.2023) at Seawell's. Tickets are on sale. NEUMC has a table for 8 that has been filled.
 - a. Sylvia will send info to Dale to include in the bulletin.

Dan Christmus – Finance (sent report - attached)

Bob Shaffner – SPRC

1. Meeting every other month.
2. Pastoral Assessment will be done in November.
3. Will send Finance recommendation to Dan.

Gil Johnson – Trustees (sent report - attached)

Antoinette Gaboton-Moss – Pastoral Report (see attached for more details)

1. Pastoral Needs – 13 – includes calls, cards, hospital visits, home visits, bereavement care.
2. September birthday cards have been mailed.
3. Charge Conference will be 10.23.2023 at 6 pm.
4. Working on Nominations w/committee
 - a. Jane DeCristafaro will be Small Groups Coordinator.
 - b. Brooks Shealy and Chastity Cherubin will co-host Disciple Class.
 - c. Dan Christmus will be Missions Coordinator.
5. Have been invited to host clergy gathering on 10.17.2023 from 9:30 am to noon.
 - a. Will provide Continental breakfast (Mary Mason).
 - b. Token of Appreciation will be given to each pastor (Jane DeCristafaro).
6. Our Prayer Labyrinth is the only one in Columbia and was well-received by local clergy.
7. Practice of Prayer – last class will be this Thursday.
8. On 10.08 Damion (IT person) will set up YouTube for us to stream worship services live.

Ryon closed with prayer.

Northeast UMC 2023
Balance Sheet
 As of August 31, 2023

	Aug 31, 23
ASSETS	
Current Assets	
Checking/Savings	
100000 · Cash	
100010 · 1st Community Operating Account	2,427.28
100020 · 1st Community Money Market Acct	46,422.43
Total 100000 · Cash	48,849.71
100030 · NEUMC Youth Account	24,855.06
100040 · CD Accounts	40,000.00
Total Checking/Savings	113,704.77
Other Current Assets	
105000 · Restitution Receivable	87,630.75
105500 · Allowance for Doubful Collectio	-87,630.75
Total Other Current Assets	0.00
Total Current Assets	113,704.77
Fixed Assets	432,000.00
TOTAL ASSETS	545,704.77
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	
203154 · Office Discretion Fund	12,244.61
203155 · Local Missions	50.00
203157 · Youth Fund	-807.10
203158 · United Methodist Men	410.73
203159 · Celebration Fund	282.85
Total 20000 · Accounts Payable	12,181.09
Total Accounts Payable	12,181.09
Other Current Liabilities	
240000 · Payroll Liabilities	
240100 · Federal Payroll Taxes Payable	491.85
240200 · State Payroll Taxes Payable	133.47
Total 240000 · Payroll Liabilities	625.32
Total Other Current Liabilities	625.32
Total Current Liabilities	12,806.41
Long Term Liabilities	
250000 · 1st Community Mortg. Principal	343,149.17
Total Long Term Liabilities	343,149.17
Total Liabilities	355,955.58
Equity	
300000 · Opening Balance Equity	116,387.37
320000 · Unrestricted Net Assets	33,204.02
Net Income	40,157.80
Total Equity	189,749.19
TOTAL LIABILITIES & EQUITY	545,704.77

Northeast UMC 2023
Statement of Income & Expense
 August 2023

	TOTAL
Ordinary Income/Expense	
Income	
400000 · Income	
400010 · Non-Pledged Tithes and Offering	20,929.88
400020 · Loose Cash	110.00
400030 · Interest and Dividends	76.92
400080 · Other Income	-769.00
400090 · Restitution Payments Recvd.	4,900.00
400000 · Income - Other	0.00
Total 400000 · Income	25,247.80
Total Income	25,247.80
Expense	
500000 · Conference Payments	
500010 · Apportionments	2,242.00
Total 500000 · Conference Payments	2,242.00
501000 · Payroll	
501100 · Pastor	
501110 · Base Salary	4,340.64
501120 · Utilities Allowance	461.55
501130 · Housing Allowance	1,903.83
501180 · Pension (Pastor's Contribution)	346.83
Total 501100 · Pastor	7,052.85
501200 · Staff Payroll	
501210 · Choir/Musician	1,200.00
501230 · Nursery Staff	192.68
501240 · Office Manager	5,774.76
501250 · Youth Director	1,500.00
Total 501200 · Staff Payroll	8,667.44
501300 · Benefits	
501310 · Pension Direct Billed from Conf	777.66
501320 · Health Insurance Direct Billed	1,075.00
501340 · Employer Payroll Taxes	661.90
Total 501300 · Benefits	2,514.56
Total 501000 · Payroll	18,234.85
502000 · Programs	
502100 · Nurture	
502110 · Education	
502112 · Small Groups	26.94
Total 502110 · Education	26.94
502120 · Worship	
502128 · Misc.	-5,018.06
Total 502120 · Worship	-5,018.06
502130 · Membership Care	
502131 · Bereavement	283.17
502130 · Membership Care - Other	60.64
Total 502130 · Membership Care	343.81
Total 502100 · Nurture	-4,647.31

Northeast UMC 2023
Statement of Income & Expense
 August 2023

	TOTAL
502140 · Youth Events	
502141 · Revolutions	2,912.09
502142 · Confirmation	865.00
502143 · Activities for the Youth	16.20
502144 · Youth Lead Church Activiites	68.19
Total 502140 · Youth Events	3,861.48
502200 · Outreach	
502220 · Website and Social Media Costs	0.60
Total 502200 · Outreach	0.60
502500 · Luther Seminary Grant \$10,000	-43.04
Total 502000 · Programs	-828.27
503000 · Operating Costs	
503100 · Administrtrion	
503140 · Accountable Reimbursement	
503141 · Clergy Mileage and Travel Exp.	16.25
Total 503140 · Accountable Reimbursement	16.25
503150 · Information System Fees and Exp	244.35
503160 · Subscriptions for non-programs	17.27
Total 503100 · Administrtrion	277.87
503200 · Office Expenses	
503210 · Payroll Processing Fee	183.20
503220 · Equipment Leases	400.74
503230 · Printing and Copy costs	1.23
503240 · Paper & Supplies	118.65
503250 · Postage & Shipping	21.59
503260 · Payment Processing Fees	492.10
503270 · Banking Fees	-402.62
Total 503200 · Office Expenses	814.89
503300 · Facilities Expenses	
503310 · Utilities	2,466.38
503320 · Bldg. Repairs and Maint.	1,433.40
503330 · Cleaning	1,250.00
503340 · Landscape and Grounds	700.00
503350 · Insurance	2,158.50
503360 · Bldg and Property Security	46.90
Total 503300 · Facilities Expenses	8,055.18
Total 503000 · Operating Costs	9,147.94
504000 · Mortgage Interest Expense	1,364.04
66900 · Reconciliation Discrepancies	-0.60
Total Expense	30,159.96
Net Ordinary Income	-4,912.16
Net Income	-4,912.16

Northeast UMC 2023
Statement of Cash Flows
August 2023

	<u>Aug 23</u>
OPERATING ACTIVITIES	
Net Income	-3,522.16
Adjustments to reconcile Net Income to net cash provided by operations:	
105000 · Restitution Receivable	4,900.00
105500 · Allowance for Doubtful Collectio	-4,900.00
203151 · Capital Fund	-40.00
203152 · Special Projects Fund	-350.00
203153 · Benevolent Fund	163.33
203154 · Office Discretion Fund	665.07
203155 · Local Missions	50.00
203157 · Youth Fund	-1,390.00
240100 · Federal Payroll Taxes Payable	358.38
240200 · State Payroll Taxes Payable	266.94
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Net cash provided by Operating Activities	-3,798.44
FINANCING ACTIVITIES	
250000 · 1st Community Mortg. Principal	-4,378.24
320000 · Unrestricted Net Assets	390.00
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Net cash provided by Financing Activities	-3,988.24
Net cash increase for period	-7,786.68
Cash at beginning of period	121,491.45
Cash at end of period	<u><u>113,704.77</u></u>

Profit & Loss Budget vs. Actual

January through August 2023

	TOTAL				
	Aug 23	Budget	Jan - Aug 23	Budget	Variance
Ordinary Income/Expense					
Income					
400000 · Income					
400010 · Non-Pledged Tithes and Offering	20,929.88	23,821.00	173,657.64	190,568.00	(16,910.36)
400020 · Loose Cash	110.00	175.00	968.74	1,400.00	
400030 · Interest and Dividends	76.92		500.65		
400070 · Fundraisers	0.00		2,427.41		
400080 · Other Income	-769.00		1,309.36		
400090 · Restitution Payments Recvd.	4,900.00	500.00	74,994.55	4,000.00	
400000 · Income - Other	0.00		0.00		
Total 400000 · Income	25,247.80	24,496.00	253,858.35	195,968.00	57,890.35
Total Income	25,247.80	24,496.00	253,858.35	195,968.00	57,890.35
Expense					
500000 · Conference Payments					
500010 · Apportionments	2,242.00	2,382.00	18,463.00	19,056.00	
500020 · Conference Benevolences	0.00		600.00		
Total 500000 · Conference Payments	2,242.00	2,382.00	19,063.00	19,056.00	7.00
501000 · Payroll					
501100 · Pastor					
501110 · Base Salary	4,340.64	3,469.00	26,043.84	27,752.00	
501120 · Utilities Allowance	461.55		2,769.30		
501130 · Housing Allowance	1,903.83	1,375.00	11,422.98	11,000.00	
501180 · Pension (Pastor's Contribution)	346.83	327.00	2,774.64	2,616.00	
Total 501100 · Pastor	7,052.85	5,171.00	43,010.76	41,368.00	1,642.76
501200 · Staff Payroll					
501210 · Choir/Musician	1,200.00	910.00	7,200.00	7,280.00	
501220 · Substitute Musicians	0.00	25.00	0.00	200.00	
501230 · Nursery Staff	192.68	286.00	1,527.42	2,288.00	
501240 · Office Manager	5,774.76	4,171.00	34,648.56	33,364.00	
501250 · Youth Director	1,500.00	1,083.00	9,000.00	8,668.00	
Total 501200 · Staff Payroll	8,667.44	6,475.00	52,375.98	51,800.00	575.98
501300 · Benefits					

NORTHEAST UMC 2023
Profit & Loss Budget vs. Actual
January through August 2023

	Aug 23	Budget	Jan - Aug 23	Budget	Variance
501310 · Pension Direct Billed from Conf	777.66	818.00	6,221.28	6,544.00	
501320 · Health Insurance Direct Billed	1,075.00	1,075.00	8,600.00	8,600.00	
501340 · Employer Payroll Taxes	661.90	660.00	5,665.89	5,280.00	63.17
Total 501300 · Benefits	2,514.56	2,553.00	20,487.17	20,424.00	
Total 501000 · Payroll	18,234.85	14,199.00	115,873.91	113,592.00	2,281.91
502000 · Programs					
502100 · Nurture					
502110 · Education					
502112 · Small Groups	26.94		26.94		
502110 · Education - Other	0.00	25.00	0.00	200.00	
Total 502110 · Education	26.94	25.00	26.94	200.00	(173.06)
502120 · Worship					
502121 · Paraments, Banners, Decorations	0.00		25.70		
502122 · Communion Supplies	0.00		75.52		
502125 · Music and Supplies	0.00		218.41		
502126 · Copyright Licenses	0.00		441.00		
502127 · Audio/Visual Supplies	0.00		101.95		
502128 · Misc.	-5,018.06		579.67		
502120 · Worship - Other	0.00	200.00	0.00	1,600.00	
Total 502120 · Worship	-5,018.06	200.00	1,442.25	1,600.00	(157.75)
502130 · Membership Care					
502131 · Bereavement	283.17		283.17		
502130 · Membership Care - Other	60.64	25.00	60.64	200.00	
Total 502130 · Membership Care	343.81	25.00	343.81	200.00	143.81
Total 502100 · Nurture	-4,647.31	250.00	1,813.00	2,000.00	(187.00)
502140 · Youth Events					
502141 · Revolutions	2,912.09		2,172.09		
502142 · Confirmation	865.00		865.00		
502143 · Activities for the Youth	16.20		16.20		
502144 · Youth Lead Church Activities	68.19		68.19		
Total 502140 · Youth Events	3,861.48		3,121.48		3,121.48
502200 · Outreach					

NORTHEAST UMC 2023
Profit & Loss Budget vs. Actual
January through August 2023

	Aug 23	Budget	Jan - Aug 23	TOTAL Budget	Variance
502220 · Website and Social Media Costs	0.60		0.00		
502240 · Community Events	0.00		1,023.66		
502200 · Outreach - Other	0.00	50.00	0.00	400.00	
Total 502200 · Outreach	0.60	50.00	1,023.66	400.00	623.66
502500 · Luther Seminary Grant \$10,000	-43.04		8,041.21		
Total 502000 · Programs	-828.27	300.00	13,999.35	2,400.00	11,599.35
503000 · Operating Costs					
503100 · Administration					
503120 · Finance and Stewardship Expense	0.00	85.00	0.00	680.00	
503130 · Annual Conference Expenses-Lay	0.00	75.00	0.00	600.00	
503140 · Accountable Reimbursement					
503141 · Clergy Mileage and Travel Exp.	16.25	100.00	535.40	800.00	
503142 · Clergy Continuing Education	0.00	84.00	735.00	664.00	
503143 · Clergy Annual Conference Expenses	0.00		511.17		
503144 · Staff Mileage and Travel	0.00	35.00	217.88	280.00	
Total 503140 · Accountable Reimbursement	16.25	219.00	1,999.45	1,744.00	255.45
503150 · Information System Fees and Exp	244.35	250.00	2,550.28	2,000.00	
503160 · Subscriptions for non-programs	17.27	80.00	672.57	640.00	
Total 503100 · Administration	277.87	709.00	5,222.30	5,664.00	(441.70)
503200 · Office Expenses					
503210 · Payroll Processing Fee	183.20	120.00	1,098.15	960.00	
503220 · Equipment Leases	400.74	300.00	3,163.28	2,400.00	
503230 · Printing and Copy costs	1.23	110.00	749.83	880.00	
503240 · Paper & Supplies	118.65	85.00	709.14	680.00	
503250 · Postage & Shipping	21.59	85.00	548.47	680.00	
503260 · Payment Processing Fees	492.10		689.70		
503270 · Banking Fees	-402.62	100.00	4.31	800.00	
Total 503200 · Office Expenses	814.89	800.00	6,962.88	6,400.00	562.88
503300 · Facilities Expenses					
503310 · Utilities	2,466.38	1,550.00	13,700.82	12,400.00	
503320 · Bldg. Repairs and Maint.	1,433.40	500.00	5,596.49	4,000.00	
503330 · Cleaning	1,250.00	1,085.00	8,862.15	8,660.00	

Northeast UMC 2023
Profit & Loss Budget vs. Actual
January through August 2023

	Aug 23	Budget	Jan - Aug 23	TOTAL Budget	Variance
503340 · Landscape and Grounds	700.00	800.00	6,650.00	6,400.00	
503350 · Insurance	2,158.50	740.00	6,418.50	5,920.00	
503360 · Bldg and Property Security	46.90	47.00	375.20	376.00	
Total 503300 · Facilities Expenses	8,055.18	4,722.00	41,603.16	37,756.00	3,847.16
Total 503000 · Operating Costs	9,147.94	6,231.00	53,788.34	49,820.00	3,968.34
504000 · Mortgage Expense	5,742.00	5,742.00	45,936.00	45,936.00	
66900 · Reconciliation Discrepancies	-0.60		-143.71		
Total Expense	34,537.92	28,854.00	248,516.89	230,804.00	17,712.89
Net Ordinary Income	-9,290.12	-4,358.00	5,341.46	-34,836.00	40,177.46
Net Income	-9,290.12	-4,358.00	5,341.46	-34,836.00	40,177.46

Since the last meeting we have continued to install and refine the new telephone system and security cameras. We now have 4 cameras operational. One covers the playground, one the courtyard, one the front parking lot, one the area in front of the education building and another covering the rear parking lot as well as possible. These cameras can be monitored by the phone system in the office and on my mobile phone.

The HVAC draining system (which drains all 4 AC units in the attic of the building) has been updated and configured to drain more easily.

The HVAC unit in the Youth Room is currently up and running and we hope will hold out for a good while but it is over 21 years old and will die eventually. However, the unit that covers the front left 3 classrooms is on the blink and we haven't been able to find the problem yet.

Hannah Williams Gold Scout Project of establishing a greenhouse to supplement the Blessing Box with fresh vegetables is on the move. Her green house was finished last Friday and she will be seeding it with plants that she has been raising at home. The greenhouse is located on the back of the property next to the utility shed.

We have several perimeter lights and education courtyard lights that have to be replaced.

We have a shingle that has come loose on the back NE side of the Sanctuary building. Actually it's over classroom 102 but you can only see it from the back side. We are trying to get our roofing company to make repairs before it gets any worse.

Sometime in the near future we expect to have an on-site audit from our insurance company to ensure that our coverage and rates are appropriate. It's unclear what, if any, impact this may have on our annual budget.



PASTOR REPORT

September 24, 2023

Pastoral Care 8/19/2023 – 9/22/23

13 Pastoral needs and follow ups (Calls, cards, hospital visitations, home visits, bereavement care)

Monthly Birthday Cards

- September

New members at NEUMC

It was a tremendous blessing to welcome six new members into our church family. New membership classes will be offered again in November.

Columbia District Clergy Gathering

- October 17th in the sanctuary
- 9:30 - 12:00pm
- Mary Mason will prepare continental breakfast
- Jane DeCristofaro is creating a token of appreciation for each pastor
- Karen Evans offered to help with set up

Charge Conference

- October 23
- 6:00 pm
- Working on nominations with Nominations and Leadership Committee

Small Groups Coordinator

- Jane DeCristofaro accepted the role as new Small Groups Coordinator

Disciple Class

- Brooks and Chastity will co-lead

Missions

- Met with Tom Henry -discussed opportunity for leadership to go on a retreat in 2024 to Boone, NC
- Dan Christmus accepted role as new Missions Coordinator

Pumpkin Patch

- Sent correspondence invitation - Student volunteers signed up from
 - Cardinal Newman High School



PASTOR REPORT
September 24, 2023

- Ridgeview High School

YouTube page for NEUMC

- IT person will come to our worship service on October 8th, to set up YouTube for us to stream live. It's alternative for those who do not have Facebook to experience the worship service