

Church Council  
Minutes – May 21, 2023

Administrator:  
Ryon Miro

Attendees:

Elizabeth Chamblee	Karen Evans
Weston Cheatham	Gil Johnson
Dan Christmus	Gail Luckey
Heather Cook	Ira Sansola
Sylvia Cousin	Jane Scott
Jane DeCristafaro	

Absent:

Larry Griner	Tammie Sloop
Bob Shaffner	Jennifer Wargel
Nicole Shaffner	Jennifer Wargel

Ryon opened with prayer.

Minutes from April 16<sup>th</sup> were reviewed for the record.

Reports from the following ministry areas:

Tammie Sloop – Nurture

Submitted Report:

1. Vacation Bible School – Projected increase in number of children therefore will need help – volunteers.

Heather Cook – Outreach & Witness

1. Took break after Spring in the Patch
  - a. Big success
  - b. Thank you to all who helped
  - c. Vendors appreciated being here
2. Next Outreach & Witness meeting will be 06.13.

Nicole Shaffner – Worship

Out of town – submitted report

1. Music happening

Lay Leaders

1. Business as usual - Scripture readings continuing. Continuing communication with pastor, youth, etc.

Weston Cheatham – Youth Group

1. Celebrated Graduate Sunday
2. Beginning transition to summer schedule
  - a. White water rafting trip being planned
  - b. Party to celebrate school EOY
3. Received confirmation from pumpkin folks – waiting for them to finalize everything, but we are on their schedule for fall.
  - a. Food trucks will be scheduled earlier this year.

Ira Sansolo – United Methodist Men

1. Planning to take summer off
2. One more dinner planned and will invite women

Sylvia Cousin – United Women of Faith

1. Not planning any meetings for summer
2. Delivered basket to Epworth – would like to do two next year – maybe one from UMM?
3. Will go to Harmony again
4. Planning to clean nursery by first of June
5. Kitchen will be done before VBS and UWF is planning to help with VBS
6. Would like to do something for Felix and family – maybe gift cards

Larry Griner – Finance

Submitted report (attached)

Dan Christmus – Treasury

1. April giving slightly below budget – YTD we are 5% below budget
2. Deficit is \$25,254 higher than projected
3. Received \$59,414.59 from bankruptcy court. Money will go into Money Market account so that we can track usage. This leaves balance due of \$95K

SPRC – No report

Gil Johnson – Trustees

1. Pinewood Derby went well. Cub scouts were there all day and cleaned up before they left
2. New printer in office – very small cost savings
3. UMM did a great job cleaning the refrigerator
4. Pot holes have been filled in
5. Purchased new vacuum cleaner for \$250
6. Hannah Williamson

Hannah is working on the Gold Award in Girl Scouts. Needs a project of 80 hours; she would like to build a greenhouse to grow vegetables to supplement Blessing Box. She will put a survey in the box to determine which vegetables to grow. Trustees voted to move forward. Hannah is going to determine how to and Trustees and others may help.

Pastor Antoinette – see attachment for details

1. Pastoral Care 04.16 – 05.17 –13 visits, calls, follow-ups, hospital visits, bereavement care
2. May birthday cards have been sent out
3. Harmony meeting scheduled for 05.30
4. Gifts for first responders – fire department and sheriff
5. October 28 is National First Responders Day – will invite them here for worship
6. Epworth – delivered basket from UWF
7. Attended Safe Sanctuary meeting on 05.20 via Zoom – Lay Person from the District office will handle training in September (see attached Power Point presentation)
8. Looking at outside groups for space usage, i.e., day care
9. Prayer Labyrinth and Prayer Path is now complete
  - a. Created guide book for congregation
  - b. Signage will go up on campus

Gail Luckey - Other News

1. Emmaus Reunion Group meeting was a big success – had people from our church as well as other churches around the area.
2. Next meeting is on 06.10

Ryon closed with prayer.

## Northeast UMC 2023

## Balance Sheet

As of April 30, 2023

Apr 30, 23

## ASSETS

Current Assets	
Checking/Savings	
100000 - Cash	
100010 - 1st Community Operating Account	501.11
100020 - 1st Community Money Market Acct	48,488.23
Total 100000 - Cash	48,989.34
100050 - NEUMC Youth Account	26,954.84
Total Checking/Savings	77,954.18
Other Current Assets	
105000 - Realization Receivable	154,715.00
105500 - Allowance for Doubtful Collectio	-154,715.00
Total Other Current Assets	0.00
Total Current Assets	77,954.18
Fixed Assets	432,000.00
<b>TOTAL ASSETS</b>	<b>509,954.18</b>

## LIABILITIES &amp; EQUITY

Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	
203151 - Capital Fund	40.00
203152 - Special Projects Fund	300.00
203153 - Benevolent Fund	43.93
203154 - Office Discretion Fund	12,326.40
203155 - Local Missions	100.00
203156 - UMC Missions	1,000.00
203157 - Youth Fund	28.37
203158 - United Methodist Men	410.73
203159 - Celebration Fund	232.85
Total 20000 - Accounts Payable	12,591.20
Total Accounts Payable	12,591.20
Other Current Liabilities	027.40
Total Current Liabilities	13,239.16
Long Term Liabilities	
250000 - 1st Community Mortg. Principal	360,531.82
Total Long Term Liabilities	360,531.82
Total Liabilities	373,771.08
Equity	
300000 - Opening Balance Equity	116,387.27
320000 - Unrestricted Net Assets	32,814.02
Net Income	-12,938.29
Total Equity	136,213.10
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>509,954.18</b>

**Northeast UMC 2023**  
**Statement of Income & Expense**  
 April 2023

	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
400000 - Income	
400010 - Non-Plugged Tithe and Offering	72,366.63
400020 - Loose Cash	204.00
400070 - Fundraisers	175.00
400080 - Other Income	62.00
400090 - Restitution Payments Recvd.	1,005.00
Total 400000 - Income	<u>73,812.63</u>
Total Income	73,812.63
Expense	
500000 - Conference Payments	
500010 - Apportionments	1,527.30
500020 - Conference Benevolences	100.00
Total 500000 - Conference Payments	<u>2,027.30</u>
501000 - Payroll	
501100 - Pastor	4,017.51
501200 - Staff Payroll	5,869.40
501300 - Benefits	2,820.19
Total 501000 - Payroll	<u>12,707.10</u>
502000 - Programs	
502100 - Nurture	131.21
502200 - Outreach	650.30
502500 - Luther Seminary Grant \$10,000	5,168.50
Total 502000 - Programs	<u>5,950.01</u>
503000 - Operating Costs	
503100 - Administration	
503140 - Accountable Reimbursement	
503141 - Clergy Mileage and Travel Exp.	235.67
503143 - Clergy Annual Conference Expense	459.37
503144 - Staff Mileage and Travel	58.44
Total 503140 - Accountable Reimbursement	<u>753.48</u>
503150 - Information System Fees and Exp.	465.99
Total 503100 - Administration	<u>1,219.47</u>
503200 - Office Expenses	
503210 - Payroll Processing Fee	113.80
503220 - Equipment Leases	281.16
503230 - Printing and Copy costs	104.25
503240 - Paper & Supplies	36.06
503250 - Postage & Shipping	19.43
503270 - Banking Fees	50.31
Total 503200 - Office Expenses	<u>605.01</u>
503300 - Facilities Expenses	
503310 - Utilities	1,255.38
503320 - Bldg. Repairs and Maint.	184.80
503330 - Cleaning	1,000.00
503340 - Landscaping and Grounds	1,050.00
503380 - Bldg and Property Security	40.80
Total 503300 - Facilities Expenses	<u>4,530.98</u>
Total 503000 - Operating Costs	<u>6,439.56</u>

Northeast UMC 2023  
Statement of Income & Expense  
April 2023

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	TOTAL
54030 - Mortgage Interest Expense	1,310.11
Total Expense	27,834.48
Net Ordinary Income	-3,976.35
Net Income	<u>-3,976.35</u>

**Northeast UMC 2023**  
**Statement of Cash Flows**  
 April 2023

	Apr 23
<b>OPERATING ACTIVITIES</b>	
Net Income	-3,876.65
Adjustments to reconcile Net Income	
to net cash provided by operations:	
105000 - Restitution Receivable	1,120.00
105600 - Allowance for Doubtful Collectio	-1,530.00
203153 - Benevolent Fund	-62.97
203164 - Office Discretion Fund	-501.28
203166 - Local Missions	100.00
203158 - United Methodist Man	-50.00
203159 - Celebration Fund	158.20
240100 - Federal Payroll Taxes Payable	2.54
Net cash provided by Operating Activities	-4,690.96
<b>FINANCING ACTIVITIES</b>	
250000 - 1st Community Mortg. Princ. pai	4,452.17
Net cash provided by Financing Activities	-4,452.17
Net cash increase for period	-8,892.53
Cash at beginning of period	66,846.71
Cash at end of period	77,954.18

# Profit & Loss Budget vs. Actual

January through April 2023

	Jan 23	Budget	Feb 23	Budget	Mar 23	Budget
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
30000L - Income						
400010 - Non-Pledged Tithes and Offering	22,684.46	23,841.10	23,022.29	24,321.56	18,265.25	23,871.00
400020 - Loose Cash	123.70	175.00	73.50	175.00	30.00	175.00
400030 - Interest and Dividends	25.95		25.60		35.48	
400070 - Fundraising	0.00		252.00		907.00	
400080 - Other Income	1,155.25		338.00		203.00	
400090 - Resubscrip Payments -Leavd.	60.00	500.00	6,800.00	600.00	30.00	500.00
400090 - Incoms - Other	30.02		0.00		0.00	
<b>Total 400000 - Income</b>	<b>24,065.97</b>	<b>24,496.10</b>	<b>35,518.39</b>	<b>24,436.00</b>	<b>20,559.74</b>	<b>24,496.00</b>
<b>Total Income</b>	<b>24,065.97</b>	<b>24,496.10</b>	<b>35,518.39</b>	<b>24,436.00</b>	<b>20,559.74</b>	<b>24,493.00</b>
<b>Expense</b>						
50000L - Conference Payments						
500010 - Appointments	0.00	2,362.00	2,366.00	2,362.00	2,500.00	2,362.00
500020 - Conference Benevolences	0.00		0.00		500.00	
<b>Total 500000 - Conference Payments</b>	<b>0.00</b>	<b>2,362.00</b>	<b>2,366.00</b>	<b>2,362.00</b>	<b>2,500.00</b>	<b>2,362.00</b>
50100C - Payroll						
501100 - Pastor						
501110 - Base Salary	2,850.75	3,468.00	2,633.70	3,469.00	4,543.64	3,469.00
501120 - Utilities Allowance	307.75		527.70		491.65	
501130 - Housing Allowance	1,269.22	1,275.00	1,269.22	1,373.00	1,900.83	1,375.00
501150 - Pension (Pastor's Contribution)	303.00	327.00	546.55	327.00	540.82	327.00
<b>Total 501100 - Pastor</b>	<b>4,730.72</b>	<b>5,070.00</b>	<b>4,977.27</b>	<b>5,171.00</b>	<b>7,082.85</b>	<b>5,171.00</b>
501200 - Staff Payroll						
501210 - Choir/Musician	600.00	910.00	820.00	910.00	1,200.00	910.00
501220 - Substitute Musicians	0.00	25.00	0.00	25.00	0.00	25.00
501230 - Nursery Staff	136.25	225.00	173.72	265.00	268.77	265.00
501240 - Office Manager	3,643.64	4,167.00	3,845.54	4,171.00	5,714.70	4,171.00
501250 - Youth Director	1,022.00	1,037.00	1,000.00	1,053.00	1,190.00	1,053.00
<b>Total 501200 - Staff Payroll</b>	<b>5,402.19</b>	<b>6,475.00</b>	<b>5,839.56</b>	<b>6,475.00</b>	<b>8,782.53</b>	<b>6,475.00</b>
501300 - Benefits						



**Profit & Loss Budget vs. Actual**

January through April 2023

	Jan 23	Budget	Feb 23	Budget	Mar 23	Budget
501310 - Pension Direct Billed from Conf	777.66	818.00	777.66	818.00	777.66	818.00
501320 - Health Insurance Direct Billed	1,075.00	1,075.00	1,075.00	1,075.00	1,075.00	1,075.00
501340 - Employer Payroll Taxes	659.52	690.00	659.52	690.00	659.52	690.00
<b>Total 501300 - Benefits</b>	<b>2,512.18</b>	<b>2,583.00</b>	<b>2,512.18</b>	<b>2,583.00</b>	<b>2,512.18</b>	<b>2,583.00</b>
<b>Total 501000 - Payroll</b>	<b>13,141.83</b>	<b>14,139.00</b>	<b>13,141.83</b>	<b>14,139.00</b>	<b>13,336.60</b>	<b>14,139.00</b>
<b>502000 - Programs</b>						
502100 - Nduim						
502110 - Education	0.00	25.00	0.00	25.00	0.00	25.00
502120 - Worship						
502121 - Paraments, Banners, Decorations	0.00	0.00	0.00	0.00	20.70	0.00
502122 - Communion Supplies	36.96	0.00	0.00	0.00	0.00	0.00
502125 - Music and Supplies	17.50	0.00	0.00	0.00	96.99	0.00
502126 - Copyright Licenses	0.00	0.00	441.00	0.00	0.00	0.00
502127 - Audio/Visual Supplies	0.00	0.00	101.95	0.00	0.00	0.00
502128 - Misc.	2,372.65	0.00	3,087.02	0.00	66.05	0.00
502129 - Worship - Other	0.00	290.00	0.00	290.00	0.00	290.00
<b>Total 502130 - Worship</b>	<b>2,387.11</b>	<b>290.00</b>	<b>3,627.97</b>	<b>290.00</b>	<b>147.84</b>	<b>290.00</b>
502130 - Membership Care	0.00	25.00	0.00	25.00	0.00	25.00
<b>Total 502100 - Nurture</b>	<b>2,387.11</b>	<b>250.00</b>	<b>3,627.97</b>	<b>250.00</b>	<b>147.84</b>	<b>250.00</b>
<b>502200 - Outreach</b>						
502220 - Website and Social Media Costs	0.00	0.00	-2.60	0.00	0.00	0.00
502240 - Community Events	62.30	0.00	262.00	0.00	49.99	0.00
502280 - Outreach - Other	0.00	50.00	0.00	50.00	0.00	50.00
<b>Total 502200 - Outreach</b>	<b>62.30</b>	<b>50.00</b>	<b>259.40</b>	<b>50.00</b>	<b>49.99</b>	<b>50.00</b>
502500 - Luther Seminary Grant \$10,000 *	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 502000 - Programs</b>	<b>2,449.41</b>	<b>300.00</b>	<b>3,887.37</b>	<b>300.00</b>	<b>197.83</b>	<b>300.00</b>
<b>503000 - Operating Costs</b>						
503100 - Administration						
503120 - Finance and Stewardship Expense	0.00	85.00	0.00	85.00	0.00	85.00
503130 - Annual Conference Expenses-Lay	0.00	75.00	0.00	75.00	0.00	75.00
503140 - Accountable Reimbursement						
503141 - Clergy Mileage and Travel Exp.	0.00	100.00	0.00	100.00	0.00	100.00

**Profit & Loss Budget vs. Actual**

January through April 2023

	Jan 23	Budget	Feb 23	Budget	Mar 23	Budget
503142 - Clergy Continuing Education	560.44	75.00	0.00	84.00	138.98	87.00
503143 - Clergy Annual Conference Expense	0.00		0.00		0.00	
503144 - Staff Mortgage and Travel	37.50	35.00	0.00	35.00	0.00	35.00
<b>Total 503140 - Accountable Reimbursement</b>	<b>37.94</b>	<b>211.00</b>	<b>0.00</b>	<b>219.00</b>	<b>138.98</b>	<b>219.00</b>
503150 - Information System Fees and Exp	120.50	250.00	1,118.53	250.00	119.55	250.00
503160 - Subscriptions for non-programs	59.38	80.00	451.84	80.00	12.47	80.00
<b>Total 503100 - Administration</b>	<b>205.92</b>	<b>301.00</b>	<b>1,570.37</b>	<b>330.00</b>	<b>371.58</b>	<b>300.00</b>
<b>503200 - Office Expenses</b>						
503210 - Payroll Processing Fee	151.06	120.00	122.80	120.00	151.70	120.00
503220 - Equipment Leases	552.59	300.00	281.16	300.00	0.00	300.00
503230 - Printing and Copy costs	175.35	110.00	174.05	110.00	136.15	110.00
503240 - Paper & Supplies	65.37	65.00	20.67	66.00	332.62	65.00
503250 - Postage & Shipping	9.43	60.00	129.96	60.00	190.42	60.00
503270 - Banking Fees	79.12	100.00	75.13	100.00	34.02	100.00
<b>Total 503200 - Office Expenses</b>	<b>1,114.12</b>	<b>600.00</b>	<b>740.71</b>	<b>600.00</b>	<b>890.15</b>	<b>600.00</b>
<b>503300 - Facilities Expenses</b>						
503310 - Utilities	3,211.24	1,566.00	3,247.42	1,600.00	1,737.75	1,560.00
503320 - Bldg. Repairs and Maint.	894.77	500.00	1,074.62	500.00	494.57	500.00
503330 - Cleaning	1,253.50	1,085.00	1,000.00	1,085.00	1,068.66	1,085.00
503340 - Landscaping and Grounds	702.30	800.00	700.00	800.00	700.00	800.00
503350 - Insurance	0.00	740.00	2,146.25	740.00	0.00	740.00
503360 - Bldg and Property Security	46.80	37.00	46.00	47.00	46.00	47.00
<b>Total 503300 - Facilities Expenses</b>	<b>6,042.91</b>	<b>4,702.00</b>	<b>7,776.96</b>	<b>4,722.00</b>	<b>4,048.44</b>	<b>4,722.00</b>
<b>Total 503000 - Operating Costs</b>	<b>7,993.25</b>	<b>6,203.00</b>	<b>10,000.37</b>	<b>6,201.00</b>	<b>5,300.57</b>	<b>6,231.00</b>
504000 - Mortgage Expense	5,722.00	5,742.00	5,742.00	5,742.00	5,742.00	5,742.00
505000 - Reconciliation Discrepancies	0.00		0.00		145.10	
<b>Total Expense</b>	<b>32,600.00</b>	<b>35,628.00</b>	<b>35,086.73</b>	<b>26,804.00</b>	<b>32,686.66</b>	<b>35,854.00</b>
<b>Net Ordinary Income</b>	<b>6,436.11</b>	<b>4,350.00</b>	<b>1,568.14</b>	<b>4,358.00</b>	<b>-17,025.82</b>	<b>-4,358.00</b>
<b>Net Income</b>	<b>-8,439.11</b>	<b>-4,330.00</b>	<b>-1,549.34</b>	<b>-4,358.00</b>	<b>-12,025.82</b>	<b>-4,358.00</b>

\* 502500 - Luther Seminary Grant \$10,000; Expense were omitted

Northeast UMC 2023  
**Profit & Loss Budget vs. Actual**  
 January through April 2023

2:23 PM  
 06/11/23  
 Cash Basis

	TOTAL			
	Apr 23	Budget	Jan - Apr 23	Variance
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
400000 - Income				
400010 - Non-Fledged Tithes and Offering	22,355.63	23,321.00	50,333.64	30,204.03
400020 - Loose Cash	204.00	175.00	439.60	700.00
400030 - Interest and Dividends	0.00		85.04	
400070 - Fundraisers	175.00		1,404.00	
400080 - Other Income	82.00		1,788.88	
400090 - Resignation Payments Recvd.	1,030.00	500.00	7,919.09	2,000.00
400000 - Income - Other	0.00		38.00	
<b>Total 400000 - Income</b>	<b>23,857.63</b>	<b>24,496.00</b>	<b>101,397.36</b>	<b>4,013.66</b>
<b>Total Income</b>	<b>23,857.63</b>	<b>24,495.00</b>	<b>101,397.36</b>	<b>4,013.66</b>
<b>Expense</b>				
500000 - Conference Payments				
500010 - Appointments	1,927.00	2,382.00	9,989.00	5,526.00
500020 - Conference Benevolences	100.00		600.00	
<b>Total 500000 - Conference Payments</b>	<b>2,027.00</b>	<b>2,382.00</b>	<b>10,589.00</b>	<b>1,063.00</b>
501000 - Payroll				
501100 - Pastor				
501110 - Base Salary	2,993.70	3,469.00	10,021.92	13,815.00
501120 - Utilities Allowance	537.70		1,334.55	
501130 - Housing Allowance	1,259.22	1,375.00	5,711.49	5,500.00
501100 - Pastor (Pastor's Contribution)	345.83	377.00	1,357.32	1,335.00
<b>Total 501100 - Pastor</b>	<b>4,817.51</b>	<b>5,171.00</b>	<b>21,555.38</b>	<b>20,684.00</b>
501200 - Staff Payroll				
501210 - Choir/Musician	500.00	910.00	3,650.00	3,640.00
501220 - Substitute Musicians	0.00	25.00	0.00	100.00
501230 - Nursery Staff	218.58	298.00	818.40	1,114.00
501240 - Office Manager	3,649.94	4,171.00	17,324.25	16,893.00
501250 - Youth Director	1,000.00	1,050.00	4,500.00	4,235.00
<b>Total 501200 - Staff Payroll</b>	<b>5,368.40</b>	<b>9,473.00</b>	<b>26,262.65</b>	<b>25,901.00</b>
501300 - Benefits				
<b>Total 501000 - Payroll</b>	<b>10,185.91</b>	<b>14,644.00</b>	<b>47,817.93</b>	<b>46,585.00</b>
<b>Total Expense</b>	<b>12,212.91</b>	<b>17,026.00</b>	<b>58,406.93</b>	<b>14,913.27</b>
<b>Total Profit</b>	<b>11,644.72</b>	<b>7,469.00</b>	<b>42,980.43</b>	<b>28,067.39</b>

**Northeast UMC 2023**  
**Profit & Loss Budget vs. Actual**  
January through April 2023

	Apr 23	Budget	Jan - Apr 23	Budget	Variance
501310 - Pension Discr. Billed from Conf	217.66	818.36	3,116.54	3,272.50	
501320 - Health Insurance Direct Billed	1,375.00	1,075.00	4,300.00	4,322.20	
501340 - Employer Payroll Taxes	467.85	663.30	2,671.78	2,640.00	
<b>Total 501300 - Benefits</b>	<b>2,060.51</b>	<b>2,556.66</b>	<b>10,088.32</b>	<b>10,212.70</b>	<b>(131.08)</b>
Total 501600 - Payroll	18,267.40	4,195.00	57,853.58	56,738.00	1,057.98
502000 - Programs					
502100 - Nurture					
502110 - Education	0.00	25.00	0.00	500.00	
502120 - Worship					
502121 - Parenthesis, Banners, Decorations	0.00		25.70		
502122 - Communion Supplies	0.00		38.08		
502125 - Music and Supplies	0.00		103.39		
502128 - Copyright Licenses	0.00		441.00		
502127 - Audio/Visual Supplies	0.00		101.99		
502126 - Misc.	107.61		5,587.75		
502120 - Worship - Other	0.00	200.00	0.00	900.00	
<b>Total 502120 - Worship</b>	<b>107.61</b>	<b>200.00</b>	<b>6,356.87</b>	<b>800.00</b>	<b>5,505.05</b>
502130 - Membership Care	5.00	25.00	0.00	100.00	
<b>Total 502100 - Nurture</b>	<b>151.61</b>	<b>250.00</b>	<b>6,356.87</b>	<b>1,000.00</b>	<b>5,306.65</b>
502200 - Outreach					
502220 - Website and Social Media Costs	0.00		-0.00		
502240 - Community Events	553.50		825.76		
502260 - Outreach - Other	0.00	50.00	0.00	200.00	
<b>Total 502200 - Outreach</b>	<b>553.50</b>	<b>50.00</b>	<b>825.76</b>	<b>200.00</b>	<b>724.58</b>
502500 - Luther Seminary Grant \$10,000 -	0.00		6.00		
<b>Total 502000 - Programs</b>	<b>861.61</b>	<b>305.00</b>	<b>7,227.23</b>	<b>1,200.00</b>	<b>6,331.23</b>
503000 - Operating Costs					
503100 - Administration					
503120 - Finance and Stewardship Expenses	0.00	85.00	0.00	543.00	
503130 - Annual Conference Expenses-Lay	0.00	75.00	0.00	303.00	
503140 - Accountable Reimbursement					
503141 - Clergy Mileage and Travel Exp.	286.67	100.00	236.87	400.00	

**Northeast UMC 2023**  
**Profit & Loss Budget vs. Actual**  
January through April 2023

	Apr 23	Budget	Jan - Apr 23	Budget	Variance
503042 - Clergy Continuing Education	0.00	84.00	700.00	326.00	
503043 - Clergy Annual Conference Expense	459.21		459.37		
503044 - Staff Mileage and Travel	181.43	30.00	145.94	140.00	
<b>Total 503140 - Accountable Reimbursement</b>	<b>783.42</b>	<b>219.00</b>	<b>1,540.96</b>	<b>686.00</b>	<b>672.98</b>
503050 - Information System Fees and Exp	405.00	250.00	1,833.00	1,000.00	833.59
503060 - Subscriptions for non-programs	2.00	80.00	503.45	320.00	283.49
<b>Total 503100 - Administration</b>	<b>1,248.47</b>	<b>769.00</b>	<b>3,678.06</b>	<b>2,829.00</b>	<b>1,150.06</b>
<b>503200 - Office Expenses</b>					
503210 - Payroll Processing Fee	113.00	120.00	559.00	400.00	
503220 - Equipment Leases	281.10	300.00	1,750.01	1,200.00	
503230 - Printing and Copy costs	104.25	110.00	535.27	440.00	
503240 - Paper & Supplies	30.00	95.00	484.00	340.00	
503250 - Postage & Shipping	19.40	85.00	364.27	340.00	
503270 - Banking Fees	30.31	100.00	339.00	400.00	
<b>Total 503200 - Office Expenses</b>	<b>653.01</b>	<b>600.00</b>	<b>3,436.07</b>	<b>3,200.00</b>	<b>238.07</b>
<b>503300 - Facilities Expenses</b>					
503310 - Utilities	1,255.38	1,000.00	3,445.78	2,200.00	
503320 - Bldg. Repairs and Maint	184.80	500.00	3,089.00	2,000.00	
503330 - Cleaning	1,000.00	1,035.00	7,318.60	4,520.00	
503340 - Landscaping and Grounds	1,050.00	800.00	3,150.00	3,200.00	
503350 - Insurance	0.00	740.00	2,146.25	2,900.00	
503360 - Burg and Property Security	16.00	47.00	167.00	180.00	
<b>Total 503300 - Facilities Expense</b>	<b>3,552.09</b>	<b>4,122.00</b>	<b>21,317.63</b>	<b>14,800.00</b>	<b>2,469.82</b>
<b>Total 503000 - Operating Costs</b>	<b>5,438.65</b>	<b>6,231.00</b>	<b>26,753.65</b>	<b>24,693.00</b>	<b>3,857.95</b>
504000 - Mortgage Expense	5,742.00	5,742.00	22,908.00	22,969.00	0.00
66900 - Reconciliation Discrepancies	11.01		(143.10)		(143.10)
<b>Total Expense</b>	<b>27,097.77</b>	<b>26,804.00</b>	<b>127,252.36</b>	<b>115,863.00</b>	<b>11,964.00</b>
<b>Net Ordinary Income</b>	<b>(5,240.14)</b>	<b>(4,353.00)</b>	<b>(25,254.40)</b>	<b>(17,401.00)</b>	<b>(7,850.40)</b>
<b>Net Income</b>	<b>(5,240.14)</b>	<b>(4,353.00)</b>	<b>(25,254.40)</b>	<b>(17,401.00)</b>	<b>(7,850.40)</b>

\* 502500 - Luther Seminary Grant \$10,000 - Expenses were omitted



## PASTOR REPORT May 21, 2023

### **Pastoral Care 4/16/2022 – 5/17/23**

13 Pastoral needs and follow Ups (Calls, cards, hospital visitations, home visits, bereavement care)

### **Monthly Birthday Cards**

- May

### **Harmony Assisted Living, Memory Care**

- Continue building relationship with Harmony.
- Meeting with director and Jane D. on Tuesday, May 30<sup>th</sup>

### **Safe Sanctuary**

- Attended Charleston District meeting (via Zoom) – They are sending PowerPoint presentation.
- Planning Safe Sanctuary training in early September

### **Epworth Children's Home**

- Delivered Mother's Day basket (from United Women in Faith) with Gail Luckey on May 16<sup>th</sup>.



### **Looking at outside groups for space usage**

- Daycare is Northeast (our neighbors: Sands Hills, Living Springs, Rehoboth)
- Epworth Children's Home mentioned a need for daycare.
- Making contacts



## PASTOR REPORT

May 21, 2023

**Relevance to Resonance** – Grant from Luther Seminary, St Paul, MN. *Spring/Summer 2023 • Implement experiment. Fall 2023 • Host a visit of the grant team to interview/observe participants in your experiment. (To discern why and how congregational life can provide the context for an alternate way of being in the world—a way of being that is attuned to God and informed by the experience of resonance)*

- Prayer Labyrinth and Prayer Path is complete.
- Created guide booklet for congregation (one per family).
- Signage will go up on the campus.
  - A campus map as you enter the church campus.
  - A guide sign in front of the labyrinth.

The background features a gradient from red at the top to blue at the bottom, overlaid with a field of small white stars. On the left side, there are several semi-transparent circular diagrams. One large diagram is a circular scale with tick marks and numbers ranging from 140 to 260. Other diagrams consist of concentric circles with arrows indicating clockwise or counter-clockwise rotation.

# SAFE SANCTUARIES TRAINING



## WHY SAFE SANCTUARY?

- **1996-General Conference Resolution on Child Protection**
- **1998-*Safe Sanctuaries* is published by GBOD**
- **2007-SC Annual Conference resolution**
- **A New Way of Living (Churches will no longer be a SAFE HAVEN for potential or convicted predators)**

The background features a gradient from red at the top to blue at the bottom, overlaid with a field of small white stars. On the left side, there are several semi-transparent circular elements: a large scale with numerical markings from 140 to 260, and several smaller circles with dashed lines and arrows indicating rotation or movement.

# BSA LAWSUIT

## UMC AGREEMENT

The background features a vertical gradient from red at the top to blue at the bottom. It is decorated with faint, semi-transparent technical diagrams, including circular gauges with numerical scales (e.g., 100, 110, 120, 130, 140, 150, 160, 170, 180, 190, 200) and arrows, suggesting a scientific or engineering theme.

# SECTION 1

# Commitment

## YOUR COMMITMENT

- Conduct the ministry of Jesus Christ in ways that assure the physical and emotional safety and spiritual growth of all our children, youth and vulnerable adults as well as all of our workers with children, youth and vulnerable adults.

## WE WILL

- Follow reasonable safety measures when selecting and recruiting workers.
- Implement appropriate operational procedures.
- Train our workers with children and youth on our procedures and policies.
- Have a clearly defined procedure for reporting a suspected incident of abuse consistent with the South Carolina state law.

# DEFINITIONS

- CHILDREN- Birth to 12 years old.
- YOUTH- 13 to 17 years old.
- VULNERABLE ADULTS-Someone who is aged 18 years or older who is or may be in need of community care services by reasons of mental health or other disability, age or illness and is or may be unable to care for him or herself, or unable to protect him or herself against significant harm or exploitation.

# SECTION 2

- Screening

# SCREENING REQUIREMENTS

- Age
- Forms
- 6 months of active participation
- Reference checks
- Holy Conversation
- Background checks



# REQUIREMENT FOR DRIVERS

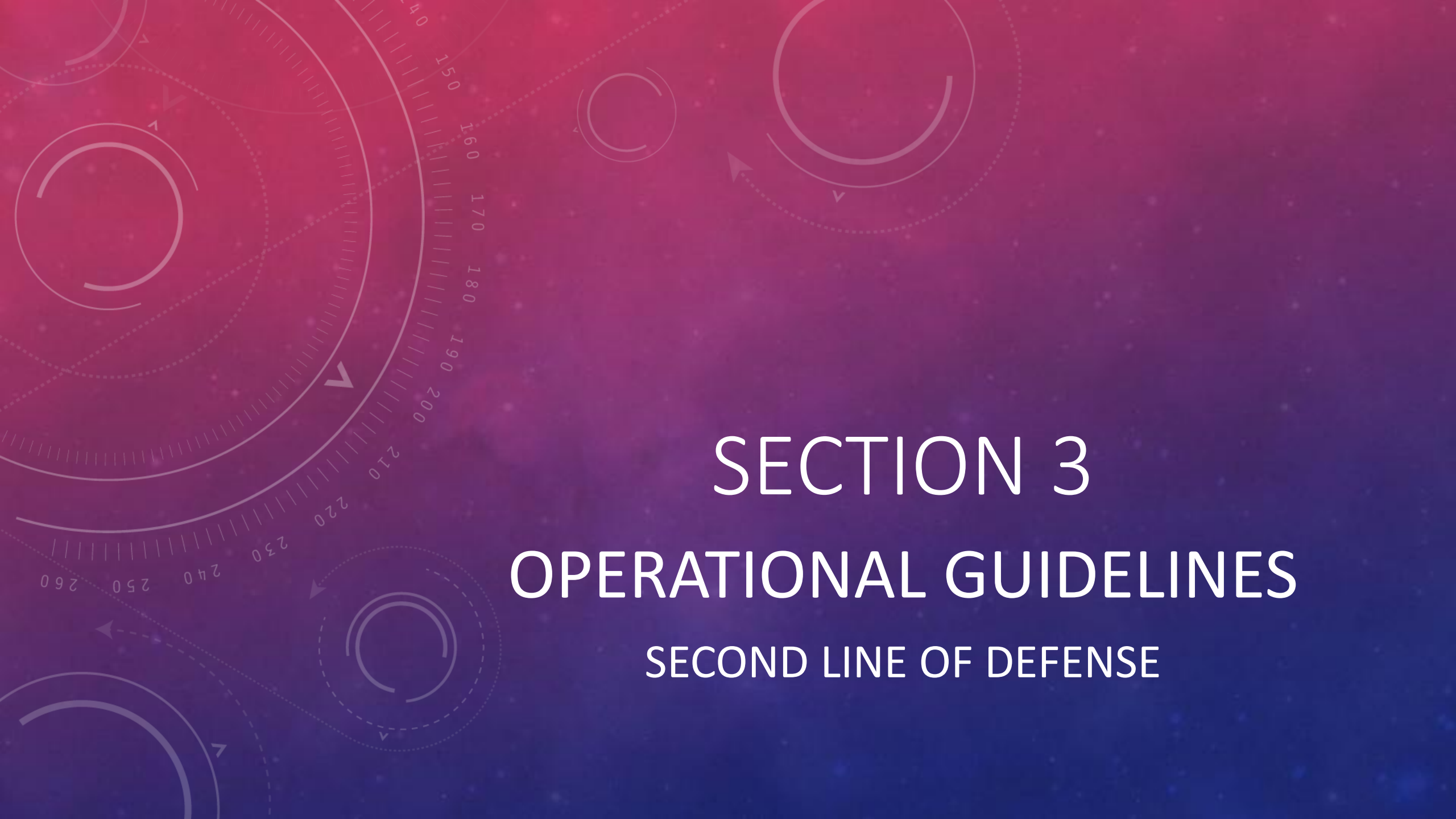
- Background check through DMV
- Proof of valid car insurance

# WHO DOES BACKGROUND CHECKS?

- You need to have 1 or 2 persons administrating the background checks.
- Confidentiality of Information
-

# Background Checks

- ✓ Felony Convictions
- ✓ Child abuse or sexual misconduct
- ✓ DUI's for 5 years (For drivers)/poor driving record
- ✓ Financial malfeasance

The background features a gradient from red at the top to blue at the bottom, overlaid with a starry space pattern. On the left side, there are several technical diagrams, including a large circular scale with numerical markings from 140 to 260 and various concentric circles and arrows. On the right side, there are smaller circular diagrams with arrows, suggesting a process or cycle.

# SECTION 3

## OPERATIONAL GUIDELINES

### SECOND LINE OF DEFENSE

# REMEMBER

- No one- on- one isolated interactions
- Consistency

## THE WAY WE DO LIFE TOGETHER.

- 2 non-related adult rule
- Open door policy-who can come in....
- Check in and check out process
- Outside access
- Doors and windows

# GOOD TO KNOW....GOOD TO FOLLOW

- Touch
- Gifts

# TRIPS AWAY FROM CHURCH

The background features a vertical gradient from red at the top to blue at the bottom. On the right side, there is a large, semi-transparent circular scale with numerical markings from 0 to 200. Several faint, light-colored circular patterns and arrows are scattered across the background, some appearing as dashed lines and others as solid lines.



# TRANSPORTING CHILDREN/YOUTH OFF CAMPUS

- No youth drive to/from events
- Adults, (*as much as possible*), do not drive with youth alone.

The background features a gradient from red at the top to blue at the bottom, overlaid with a starry space pattern. On the left side, there are several circular gauges or dials with numerical scales and arrows, suggesting a technical or scientific theme. The main text is centered on the right side.

# BEST PRACTICE FOR TRIPS & OVERNIGHT TRIPS

# BEST PRACTICE FOR YOUTH AND CHILDREN'S TRIPS

- Medical release forms
- Photo release forms
- Parent meetings
- Ratio 1.7
- Male and female
- Sleeping arrangements

## SLEEPING ARRANGEMENTS

- Option 1: No adult sleeps in the same bed or sleeping bag with a youth ,child or vulnerable adult.
- Option 2 and the best choice: No adults sleep in the same room as youth. Female adults may share a room male adults may share a room. Married couples do not share a room.

## OUTSIDE GROUPS

- Will follow our Safe Sanctuary policy guidelines
- Provide proof of background checks for their leaders
- A written statement that the Safe Sanctuary Policy has been followed.
- Immediately report suspected abuse that occurs on First UMC property.

The background features a vertical gradient from red at the top to blue at the bottom. On the left side, there is a large, semi-circular scale with numerical markings from 140 to 260. Various circular and semi-circular patterns, some with arrows, are scattered across the image, creating a technical or scientific aesthetic.

# BULLYING

# BULLYING IS...

- Aggressive behavior that involves unwanted, negative actions.
- A pattern of behavior repeated over time.
- An imbalance of power or strength.
- A person is bullied when they are exposed, repeatedly and over time, to negative actions on the part of one or more persons, and they have difficulty defending themselves

# FORMS OF BULLYING

- Verbal bullying, including derogatory comments and bad names.
- Bullying through social exclusion or isolation.
- Physical bullying, such as hitting, kicking, shoving and spitting.
- Bullying through lies and false rumors.



# FORMS OF BULLYING CONTINUED

- Having money or other things taken or damaged or hidden by individuals who bully.
- Being threatened or being forced to do things by individuals who bully.
- Racial bullying. o Sexual bullying.
- Cyber bullying (via cell phone or internet)

## WHEN BULLYING IS SUSPECTED

- It should be brought to the attention of the supervising adult present at the time of the incident by either the child, youth or adult targeted, or any witnesses, parents or volunteers.
- Appropriate staff – children's ministry for children, youth ministry for youth, a pastor for adults – should immediately be made aware of any reports.
- The staff member will notify the senior pastor and keep a record of any reported claims of bullying in order to document patterns or trends in behavior.



IF YOU SUSPECT

# IF BULLYING CONTINUES?

- Parents/guardians of the child, youth or adult accused of bullying will be asked to attend the program/class with their child, youth or adult.
- A child, youth or adult accused of bullying will be separated for the ministry activity.
- A mentor will be assigned to assist the child, youth or adult accused of bullying.
- A behavioral covenant will be developed for the child, youth or adult accused of bullying.

# SOCIAL MEDIA



# GUIDELINES

- Multiple unrelated people managing your social media.
- First line of communication: Group chat or email chat.
- Preserve all one-one electronic communication.
- Announce and/or publicize all live streaming.

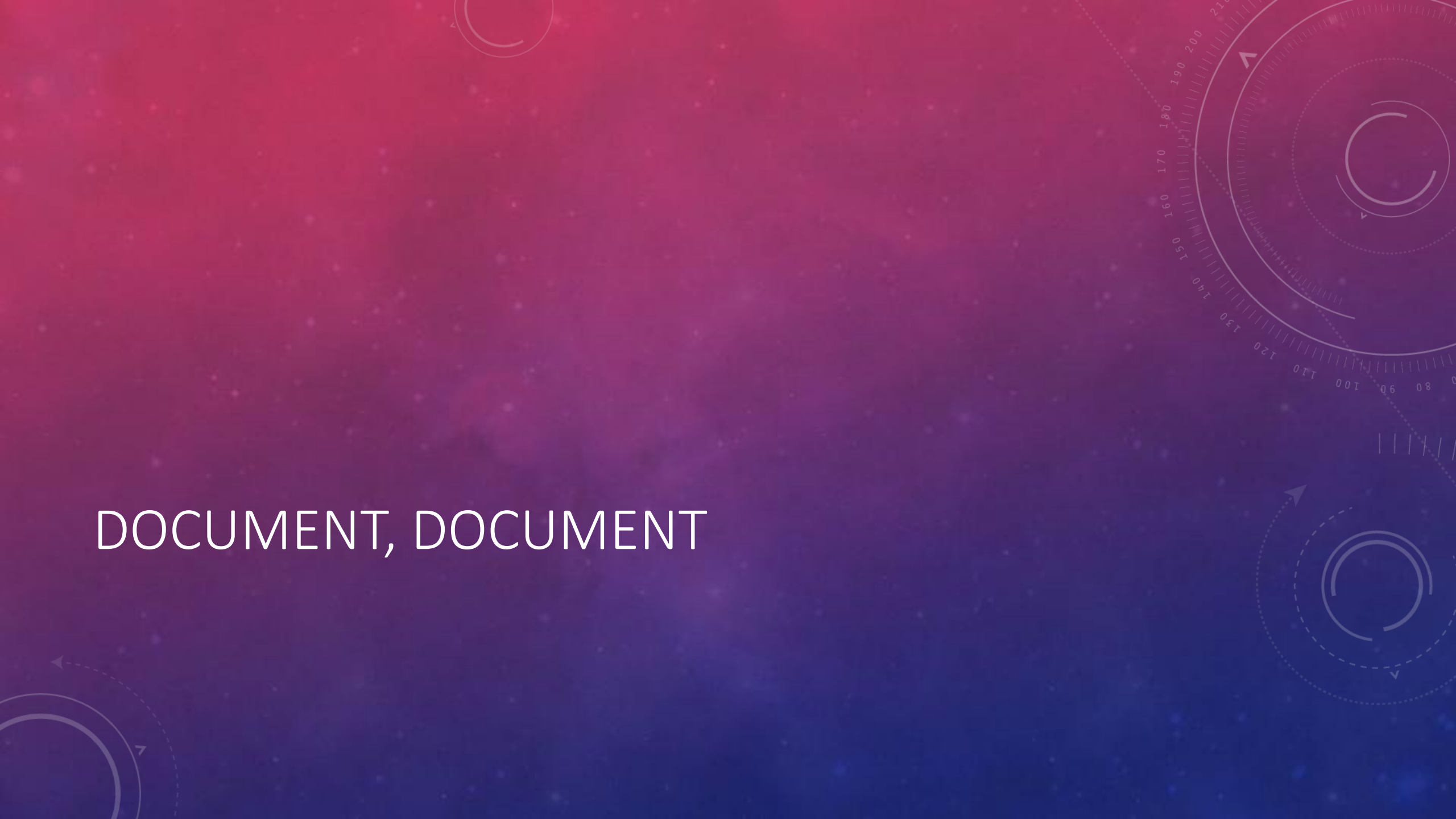
- • Digital Platforms – Any social media or online spaces that can be created for interaction. Examples: Facebook, Instagram, GroupMe, Remind, Church Website, WhatsApp, TikTok and Twitter.

# SECTION 4

## Response to an allegation



DOCUMENT, DOCUMENT



## IF VOLUNTEER IS ACCUSED

- Ensure protection and attend to immediate needs of the victim.
- Contact the senior pastor or pastor on call.
- Pastor will notify parents and take next steps
- Notify authorities
- Remove the accused from position while investigation takes place.

## CONTINUED STEPS

- Contact District Superintendent
- Conference Communications Director
- Church attorney
- Insurance company

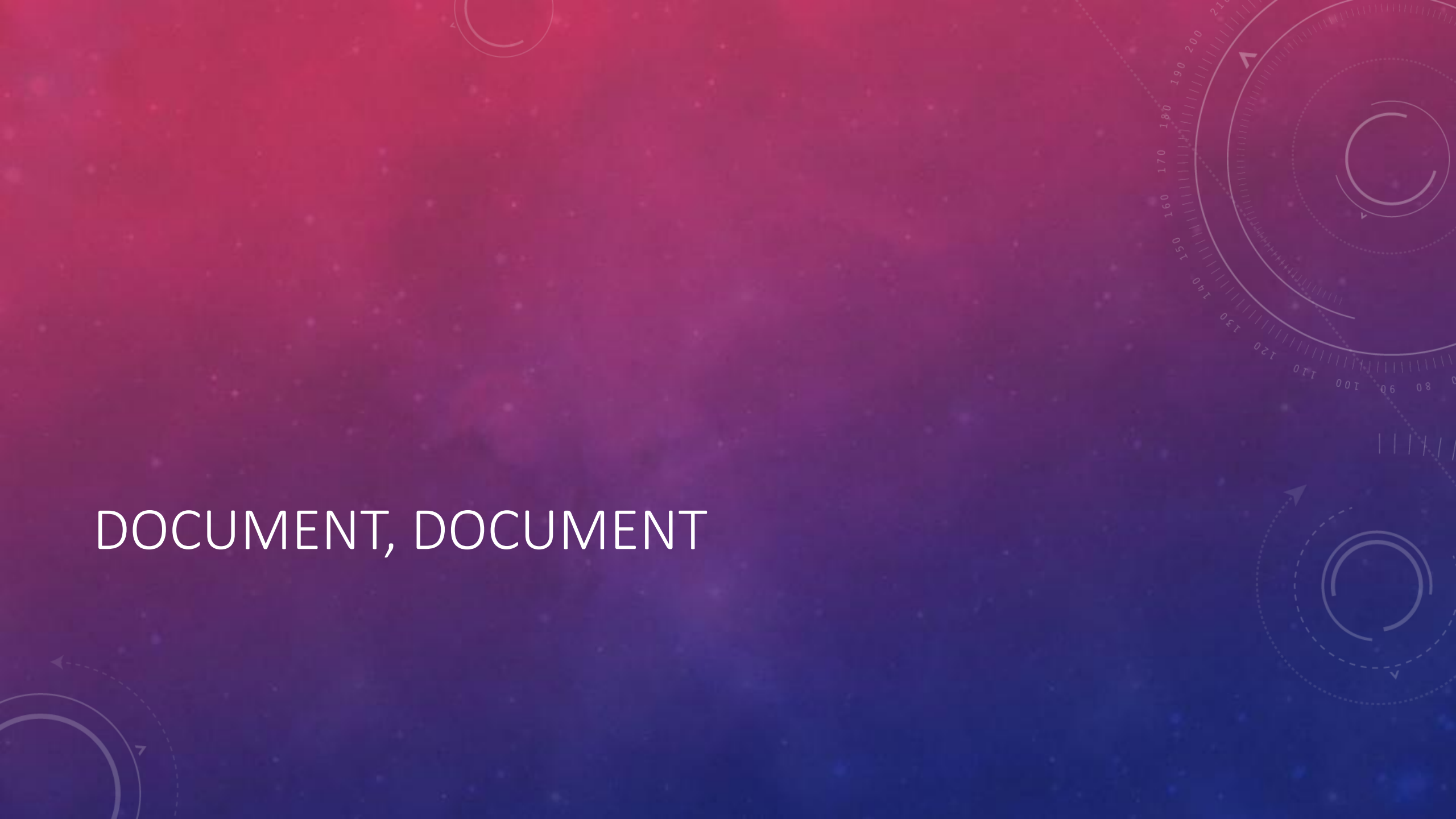
## IF PASTOR IS ACCUSED

1. Call SPRC chair
2. SPRC call District Superintendent
3. District Superintendent calls Bishop
4. Response team may be called to support church

# MANDATORY REPORTER



DOCUMENT, DOCUMENT



# LIVING DOCUMENT

REVIEWED ANNUALLY



# NEXT STEPS

- Policies submitted for review by District Team
- Visits will be scheduled to assist with policies, as necessary.
- Churches and charges that need assistance will have it provided.
- Churches that have policies in good shape will just have documentation (background check/training) verified.
- Remember, Your policy should be one that your church can **CONSISTENTLY FOLLOW.**



# SUBMISSION OF POLICY

- All policies need to be submitted to District Team for Review
- Policies can be submitted as follows:
  - Via e-mail to [rgfitchii@knology.net](mailto:rgfitchii@knology.net)
  - USPS on CD, thumb drive, or paper to Stallville UMC, 255 Stallville Loop, Summerville, SC 29485 (We will mail back thumb drives)
  - Provide name and contact information of responsible person